

EXPRESSION OF INTEREST TO TRAIN AND REGISTER AS AN ETITO FINANCIAL SERVICES ASSESSOR



Please complete **both** sides of this form, sign it and return to: Freepost 5164, ETITO, PO Box 24-469, Royal Oak, Auckland 1345

Personal Details [Full legal name required]	
First names:	Surname:
Private Mailing Address:	Home phone: []
	Work phone: []
Mobile:	Fax:
Email:	
Employer's name:	
Employer's address:	
NZQA Number: <input type="checkbox"/> I am hooked on with NZQA NZQA ID Number: _____ <input type="checkbox"/> I am NOT hooked on with NZQA	Date of birth [Date/Month/Year]: Gender: M F [circle one]

Expression of Interest
I am interested in applying for a <input type="checkbox"/> Full time fixed term assessor position <input type="checkbox"/> Part time fixed term assessor position <input type="checkbox"/> Casual contract assessor position

Proof of Identity
Please attach verified copies of two of the following forms of identification: <input type="checkbox"/> Drivers license [both sides] <input type="checkbox"/> Passport <input type="checkbox"/> Birth certificate <input type="checkbox"/> Photo ID credit card [both sides]

Financial Services Assessor Training
I understand that if I am selected I will be required to complete the following unit standards through the ETITO financial services assessor training programme: <ul style="list-style-type: none">▪ Unit Standard 4098 – Use standards to assess candidate performance▪ Unit Standard 11551 – Moderate assessment▪ Unit Standard 11552 – Design assessment If you have already achieved any of the above unit standards please provide supporting evidence of achievement. You will still be required to attend the training using these unit standards in a financial services context; however you may be exempt from assessment against these unit standards.

ETITO Assessor Training Programme		
Pre workshop	Assessor training programme	Post workshop
Pre- workshop reading to be completed before attending the course. [Approx 10 hours work required to complete this]	Attendance at a two-day workshop to learn about and practice workplace assessment in a financial services context. Attendance at a three-day workshop practical application of assessment in financial services context. [Includes balance of assessment required]	Completion of assignment at end of 2-day workshop [approximately 30 hours work] Reassessment [if required]
I can commit to five days training during March/April 2010		
Applicant's signature:		Date:

Assessor experience
An ETITO assessor must have obtained the qualification they are assessing or the equivalent or higher. Please indicate your current status regarding the National Certificate in Financial Services [Financial Advice] [Level 5]. Attach evidence of attainment and any other industry qualifications you hold [e.g. Diploma in Personal Financial Planning or Personal Risk Management]
National Certificate in Financial Services [Financial Advice] [Level 5]:
<input type="checkbox"/> I already hold this qualification <input type="checkbox"/> I am working towards this qualification <input type="checkbox"/> I do not hold this qualification <input type="checkbox"/> I hold another industry qualification
AND
<input type="checkbox"/> I have attached evidence of my qualifications and a summary of my industry experience [minimum five years] for endorsement. [CV required]

Candidate declaration and Privacy Act 1993 authorisation	
I confirm that the details provided on this form and in the attached evidence are true and correct.	
Signature:	Date:

Checklist of attached information
<input type="checkbox"/> Two forms of verified proof <input type="checkbox"/> CV or summary of skills and experience <input type="checkbox"/> Evidence of achievement of unit standards 4098, 11551, 11552 <input type="checkbox"/> Evidence of achievement of any unit standards contained in the National Certificate in Financial Services [Financial Advice] [Level 5] or other industry qualifications <input type="checkbox"/> You have signed this form

ETITO OFFICE USE ONLY	
Assessor name and TRAX Number:	
<input type="checkbox"/> Proof of qualification and experience examined and meets requirement	
Signature:	Date:
Notes:	