

RAISING THE BAR

Next year's Organising Committee invites you to register your interest to present a session within the Business Programme. You are required to submit an abstract (200 word précis of your presentation) for consideration. Alternatively, you may wish to provide a poster for next year's Conference. Posters will be on display throughout the Conference and you would need to be available during one lunchtime to answer any queries relating to your poster / topic. A Poster may promote something or be the results of a Survey etc.

Guidelines on Abstract and Poster submissions are below. Successful applicants will be selected for their relevance to the theme. Topics need to fit into one of the following streams: Investment (I), Advanced Investment (AI), Fundamental Risk (FR), Advanced Risk (AR) and Best Practice (BP) including Ethics (E). The Committee's selection will be final and no further communications will be entered into.

Next year's theme is 'Raising the Bar' and will build on the success of previous conferences. The focus will be on enhancing knowledge, awareness, skills and technology in the industry. There is no doubt that each individual working in this profession needs to concentrate more than ever on in house Best Practices, Ethical behaviours, Regulatory requirements, Disclosure and Compliance and the aim of the 2005 Convention will be to assist delegates in Raising the Bar both personally and within their businesses. The expectation is to leave attendees with an awareness of the skills required to address these issues, and approach them in a professional and qualified manner.

PRESENTATION ABSTRACTS:

- Abstract / Poster Submission Form must be complete
- May be submitted by hard copy or email
- 200 words maximum
- Presentation time 50 mins, including time for Q & A
- Laptop and data projector will be available. Additional audio visual equipment available on request
- Copies of presentations will be made available to delegates after Conference
- Absolutely no remuneration, fees, travel or accommodation will be paid in conjunction with presentations

POSTERS:

- Abstract / Poster Submission Form must be complete
- Standard size: 1m x 800mm. Portrait.
- Title and author/s to be listed at top of Poster
- Posters will be on display Wednesday and Thursday. Authors to be available at one or more sessions to answer queries relating to their Poster
- Absolutely no remuneration, fees, travel or accommodation will be paid in conjunction with poster presentations

Abstract / Poster Submission Form

Title of Abstract / Poster: _____

Presenters Name: _____ Company: _____

Postal Address: _____

Telephone: (0) _____ Fax: (0) _____

Email: _____

Presentation OR Poster Stream: I, AI, FR, AR, BP or E

Is it your intention to publicise or promote a product at this Conference? Yes No

Referee: Please advise the contact details of two referees who have previously heard you present.

Name: _____ Contact phone no: (0) _____

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email submissions to: mandy@conferenceteam.co.nz
or post to: The Conference Team, P.O. Box 8910, Christchurch, NZ

IMPORTANT DATES:

Abstract / Poster Submission: 8 October 2004
Advice of selection: (by email only) 31 October 2004

FAX TO: 03 343 5063 OR EMAIL: mandy@conferenceteam.co.nz

Must be received by
October 8th 2004



CHRISTCHURCH Wed 15 - Fri 17 June 2005 Raising the Bar

